

Maxim Weinstein

Innovation, leadership, and versatility

Efficient and effective leader with experience in:

- Strategic planning
- Information technology
- Team leadership
- Vendor relationships
- Project planning
- Process improvement
- Business communications

"You are always balanced and thoughtful. I have always admired your thought process." –manager at Year Up, Inc.

Broad functional and industry experience:

- Technology director, site leader, and learning director
Year Up, Inc. (non-profit education)
- Chair
Medford Democratic Ward 8 Committee (politics)
- Board member
Friends of the Medford Public Library (community)
- Technical training specialist
Productivity Point International (training)
- Systems engineer
Empirix, Inc. (software)
- Network administrator
Arrowstreet Capital, L.P. (investment management)
- Emergency medical technician
Tufts EMS and Flemington-Raritan Rescue Squad (first aid)
- Student teacher
Newton North High School (public education)

"I just wanted to tell you again what a great experience it has been to have you as site leader." –colleague at Year Up, Inc.

Selected accomplishments:

- Planned, implemented, and managed the technology infrastructure that has allowed an organization to grow from \$3 million and one location to over \$12 million and five locations in four years
- Served on the national management team of one of the most highly regarded entrepreneurial non-profits in the country
- Managed an office of eight, successfully delivering high support, high service, and high expectations
- Prepared urban young adults for IT careers in top employers, including State Street and Partners HealthCare
- Produced a Sharepoint-based intranet to facilitate communication and knowledge management across a multi-site organization

Proficient in:

- Business writing
- Critical thinking
- Teaching/training
- Public speaking
- Adapting to new environments
- Group facilitation
- Customer service
- Understanding diverse needs
- Data use and analysis

Technical expertise in:

- Windows XP
 - Windows 2003 Server
 - Exchange Server 2003
 - TCP/IP networking
 - IT security
 - Voice over IP (VoIP)
 - Compaq servers, SAN
 - Checkpoint, Sonicwall VPN
- ...and many other technologies.

Quality education:

Master of arts in teaching,
mathematics, Tufts University

Bachelor of arts, *magna cum laude*, quantitative economics and environmental studies, Tufts University

Recipient of Class of 1942 Prize Scholarship, Charles J. Bludhorn Prize in Economics, and Daniel Ounjian Prize in Economics



Microsoft
CERTIFIED
Systems Engineer

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